



DANCE CHAMPS ELITE COVID EVENT PROTOCOLS

WHAT YOU NEED TO KNOW ABOUT OUR EVENT DAY...

STUDIO REGISTRATION AND SPECTATOR ENTRY/EXIT:

- SEPARATE ENTRY/EXIT DOORS Wherever possible.
- Mandatory temperature checks for **EVERYONE** entering the venue! Anyone with a temperature over 100.4 will not be admitted, this is for the SAFETY of ALL!
- Any dancer, teacher or attendee is experiencing a fever, coughing or sneezing they will not be admitted.
- Studios will be provided an arrival time 30 minutes prior to the start of their block.
- All Dancers and spectators arriving after our first block schedule will be allowed to enter the venue after the ALL cleaning protocols have been completed.
- Studio Director will receive the exact number of Studio-specific color wristbands to coincide with the number of Dancers/Teachers/Spectators their Studio is allowed. These wristbands **MUST** be worn by all throughout the day to ensure we are within the allowed attendance.
- Every Dancer, Teacher and Spectator **MUST** fill out and sign our COVID Waiver prior to entering. Waiver will be sent to Studio.
- Next arriving Session Studios must wait in the Theater Entry Pavilion until directed to the Dressing area or theater.

STUDIO RESPONSIBILITY: *It is the responsibility of each Studio Director/Owner to ensure ALL attending from their Studio...*

- ONLY (1) STUDIO MEMBER TO CHECK-IN STUDIO
- PICK UP ROYAL SWAG BAG!
- PICK UP WRISTBANDS & DISTRIBUTE TO EACH STUDIO MEMBER. ALL MUST RECEIVE & WEAR!
- HAND IN (1) COMPLETED WAIVER FOR EVERY MEMBER OF THEIR STUDIO: TEACHERS | DANCERS | FANS
- EVERYONE FROM STUDIO IS AWARE OF OUR TIMING, RULES AND COVID RESTRICTIONS/GUIDE!
- **EXIT:** ENSURE ALL FROM STUDIO EXIT through the side door of the Theater (1st Set of EXIT Doors, Left of Theater).

BACKSTAGE CHECK-IN:

- Performers **MUST** be checked in with Dance Champs Elite's Backstage Manager, Ms. Lashawn (Stage Left) or Mr. Keith (Stage Right), a minimum of 15-Minutes prior to their scheduled performance time. Failure to do so may result in your routine being disqualified and ALL music must be provided to our Sound Tech immediately!
- ****NOTE**** Any and All timing issues that will affect your performance time **MUST** be immediately conveyed to our Backstage Managers. If the backstage manager has not been notified of the delay or if they accommodate your request and the routine is not ready when agreed, points will be deducted.
- Only dancers and 1 studio representative (only if necessary) will be allowed backstage per routine.

PAC/THEATER RULES:

- **PLEASE REMEMBER TO REMAIN SEATED DURING ALL PERFORMANCES, NO MOVEMENT OR TALKING WHILE DANCERS ARE ON STAGE!!**
- Food and Beverages are **NOT** permitted inside the Theater.
- Baby powder or any other forms of powders and glitter are strictly prohibited throughout the Theater.
- All performers must clean up after themselves on Stage, Backstage and all Dressing Rooms.
- All Dancers are required to wear a Cover-Up when not performing and while inside the Theater or any other public area of the venue.
- Applause and cheering are welcomed and encouraged.
- Please be respectful and supportive of all the dancers.

DRESSING ROOMS:

- **BOYS DRESSING ROOM #:** Is listed under your studio block information.
- **PLEASE NOTE:** Only Girls & Women will be permitted in Girls Dressing Rooms, unless Mom has young son/dancer under the age of 5.
- Studios will be allowed into their dressing spaces 15-minutes prior to performing.
- **IMPORTANT:** All Dressing Rooms MUST be emptied of ALL Personal belongings immediately after final performance, so DCE can clean and Sanitize each area prior to the next blocks arrival.
- **STUDIO:** The maximum number of people allowed in the Dressing Area is listed on the attached Venue Map, so based on the number of Dancers a Studio has will determine the number of Teachers and/or Dance Moms allowed in the Dressing Rooms. Once Dancer is ready for their next routine, we request that parents exit the dressing area and wait to view the performance in the DCE event area or theater.
- Dressing Room mandates including but not limited to: Social Distance while in Dressing Rooms, Studio by studio dressing rooms, etc.
 - Only Performers and Teachers, ONLY One (1) Mom/Chaperone will be allowed in the Dressing Rooms and MUST have a Wristband in order to enter. You should only be in the dressing rooms if you are preparing to go on stage!
 - No boys, dads, siblings, friends will be permitted in the Princess dressing room and no girls, moms, siblings or friends will be permitted in the Prince dressing area. If you have a small boy (under 6) that needs mom's attention, they will be permitted in the girls dressing area.
 - Do not spray any chemicals that maybe sensitive to allergy prone people.
 - No Powder or Glitter is allowed.
 - Please bring costumes to your vehicle as soon as Act is over and keep your dressing area clean.
 - Bring into the dressing room only what you need for the first couple acts.
 - Neither DCE nor Venue is responsible for any lost, damaged, stolen or forgotten items at the event.
 - NO food or beverages will be permitted in the dressing areas.
 - NO Cameras or picture taking is allowed in the Dressing Room areas to ensure ALL Performers are photographically protected! We sincerely appreciate your cooperation!
 - Any competitors that fail to keep the dressing rooms clean are subject to immediate disqualification.
 - Restrooms are available near all Dressing Rooms.

WHAT WE'RE DOING TO KEEP YOU SAFE...

GENERAL PROTOCOLS:

- We will follow a “Block Schedule” in which studios perform in individual time blocks. *(Smaller Studios/Independent Dancers will be combined; but will have their own dressing room space and will be kept separate from one another. Of course, but only with the approval of all involved studios. Dressing spaces will be separated if multiple studios are performing in the same block).* Each studio will be assigned one Timer Block in which all studio routines will be performed. We are happy to work with Studio Directors on the order of routines to ensure that dancers are given as much rest time between routines as possible. The length of each session will depend on the number of routines performed by the participating studio/studios.
- **BLOCK SCHEDULE:** ALL Studios (Teachers | Dancers | Spectators) MUST Follow EXACT Block Schedule.
- Performance Scheduling will be done strategically to minimize the amount of people in the venue and dressing spaces at once and to accommodate Dancers performance times.
- **DANCERS:** All Dancers are required to arrive stage-ready for their first performance, this includes hair, makeup, costumes. Shoes can be slipped on once reaching the dressing areas if needed. Dressing Rooms should only be used if they have more than one costume.
- No one is allowed into a session unless they are associated with the performing studio.
- Some studios have opted to forego traditional costumes during this uncertain time, due to costs and unusual circumstances. No penalty will be given to studios who choose this option, but we request that these directors notify DCE staff so that judges can be made aware. DCE requests that all such dancers still be neat and clean in appearance in proper dance attire.
- There will be no scoring deductions for wearing safety features on stage including, but not limited to: Masks, Gloves, Face Shields, etc.
- We will have our Royalty Shoppe open with a variety of apparel available to sell, however, we cannot allow anyone to try on merchandise prior to purchasing.
- Signs will be placed in venue advising of Safety Policies and Social Distance reminders.
- We ask that everyone bring their own disposable gloves and wear them throughout the day. This is not mandatory, but highly recommended.
- Once the final performance is complete for each studio, we ask dancers, teachers, and spectators collect their belongings and exit the venue immediately after their Adjudication Awards Ceremony.
- Each studio will have the dressing room to themselves during their block. However, during the transition period between sessions, there could potentially be a brief overlap of an additional studio in the transitional public areas. In order to assist with making this transition as quick as possible, please remember to clear out the dressing rooms prior to awards.
- All music MUST be uploaded on our registration site.

SANITIZING & SAFETY MEASURES:

- Because we need all areas empty to disinfect, we request that all studios, dancers and parents vacate the venue immediately after Adjudication Award Ceremony.
- We request that the arriving studio not enter the Venue more than 30 minutes to the start of their session.
- After each award ceremony, Dance Champs & Venue staff will disinfect common areas such as Lobby, Theater and Marley Floor with EPA-approved medical grade disinfectant.
- Interior doors will remain open to reduce touchpoints.
- Stage floor, equipment cleaning, and sanitation will take place throughout the day.
- Multiple hand sanitizer stations throughout the venue will be provided- we also encourage attendees to bring their own sanitizing supplies.
- Additional venue staff/janitorial staff will provide very frequent venue cleaning and sanitation.
- **IMPORTANT:** We ask that All Dancers have shoes on at all times except when performing on stage.

MASKS & MASK STORAGE BAGS:

- EVERYONE MUST wear a mask while inside the venue!
- Masks MUST cover the top of your nose to your chin!
- The ONLY time Dancers may remove their mask is during their performance.
- **Dancer Mask Bags:** Any Dancer removing their mask to perform should bring a small Ziplock baggie with their Name and Studio on it, to keep their mask in while performing.
 - We will have a Mask Storage Table backstage; ALL Dancers MUST immediately put their masks back on when exiting the stage.
- Dancers are asked to carry their "mask bag" when leaving the dressing area, to place their masks into their "mask bag" prior to dancing, and to put their masks back on when leaving the stage.

WHAT TO EXPECT ON THE EVENT DAY...

AWARDS:

- After each award ceremony, we will host an in-person Adjudication Awards ceremony for that specific block.
 - Adjudicated Awards will be announced; however, no awards are physically presented on stage – all awards and specialty awards will be boxed and given to the Studio Directors/Teachers immediately after Ceremony.
 - (2) Representatives from each Studio may pick up Awards in the Entrance Pavilion/Main Lobby.
 - No awards can be distributed to dancers inside venue nor in parking lot, due to limited parking.
 - Any dancer being recognized for any award may stand in place when their name is called but must not move to the front of the stage unless specifically called on by DCE staff.
 - Spectators are not allowed on stage after awards.

OVERALL AWARDS CEREMONY: *Royal Palace Rulers Group Grand Champions*

- All high-score awards and our Royal Palace Rulers (Group) ceremonies will be live-streamed at the end of the event day on our **Dance Champs LIVE!** Facebook Group.
- **Royal Palace Rulers Grand Champions!** Our Overall High-Score Group Winners in the Junior (Ages 12 & Under) and Senior (Ages 13 & Up) divisions, regardless of Level, will be revealed on FB LIVE at the end of the Awards Ceremony. We will email and list the reveal time on our Social Media Accounts and our Website, where we will also post and congratulate our ROYAL PALACE RULERS! All Studio Directors will receive an email of our Grand Champions! Both our Junior and Senior Royal Palace Rulers will receive a Grand Champion Banner and be CROWNED with our Signature Crystal Tiaras (or King Snapback) and mailed to the Studio.
- **FINAL PERFORMING STUDIO:** Studio and Spectators of Final Session are welcome to remain in theater for our High Score Award Announcements.

Sample Schedule

Session	Doors Open	Competition Begins	Awards
1	8:00am	8:45am	11:30am
2	12:00pm	12:30pm	2:30pm
3	3:00pm	3:30pm	3:50pm
4	4:15pm	4:45pm	5:45pm
5	6:15pm	6:45pm	8:15pm

Sample Studio Block Schedule	
Arrival Time	12:00pm
Session	2
Studio ID	D
# of Dancers	45
# Male Dancer	1
# of Routines	42
Female Dressing Room	# 1 & # 2
Male Dressing Room	# 3
# of Spectators Allowed	45
Spectator Location	Full Theater

***STUDIO DIRECTOR: PLEASE HAVE ALL BELONGINGS REMOVED FROM DRESSING ROOM PRIOR TO FINAL PERFORMANCE, IN ORDER FOR DCE TO SANITIZE AND PREPARE FOR NEXT SESSION STUDIO'S ARRIVAL.**

STUDIO SPECTATORS SOCIAL DISTANCE PLEASE!

HIGH SCORE AWARDS & ROYAL PALACE RULERS CORONATION ANNOUNCEMENT!	
ALL STUDIO A - H MEMBERS, DANCERS & SPECTATORS	Make sure to join our Dance Champs LIVE! Facebook Group to watch our LIVE High Score Award Announcements!
STUDIO: A - H	8:30pm ~ HIGH SCORE AWARDS! <i>Studio H: All can remain in Theater to watch announcement.</i> Studio A-G: Directors, plus 2 others (Max of 3) from earlier Sessions may attend our Overall Award Announcements. ALL must Social Distance at least 15' from others already in Theater.
STUDIOS: A - H	PICK UP HIGH SCORE AWARDS <i>In Entry Lobby, 2 Persons per Studio ONLY!</i>
Thank you ALL for joining our ROYAL DANCE FAMILY! We hope you enjoyed our event as much as we enjoyed it and we look forward to seeing you again soon!	

Stay Safe and Keep on Dancing! ❤️ 🎮 ❤️ 🎵 ❤️